



<Attachment 1>

JOB DESCRIPTION of World Friends Korea(WFK)-Advisor

※ Please complete the form and mark on the box.

General Information	
■ Job Title <i>The job title must accurately describe the job to be performed by the expert</i>	Teacher in the domain of meteorology(BSC and above)
■ Location, Country <i>(eg :. Yaounde, Cameroon)</i>	Yaoundé, Cameroon
■ Duration	<input type="checkbox"/> 6 months <input checked="" type="checkbox"/> 12 months
■ Expected Starting Date	<input checked="" type="checkbox"/> March 2017 ~ <input type="checkbox"/> No preference
Detailed information of the requesting organization	
■ Organization Name : Ministry of Transport - Requesting Department : Department of meteorology - Office Name :	
■ Type of Organization 1) <input checked="" type="checkbox"/> Government <input type="checkbox"/> Public organization <input type="checkbox"/> Public corporation <input type="checkbox"/> Others :	
■ Working Day/Hours :	
■ Contact Person : Director of Cameroon Meteorological Department Mr PHILIPPE Richard	
■ Tel/Fax/E-mail : 00237694548173	
■ Office Location : Yaounde	
■ Major activities of the Organization - Research work in climate modelling - Climate application	
■ Major activities of the department where WFK - Advisor will be dispatched - to teach students in the field of meteorology	



- to advise on suitable didactic in the training of the student

■ Experience of working with WFK - Advisor

☒ Yes ☐ No

■ If yes, please describe the tasks of WFK - Advisor

- has been teaching in a meteorological school
- Also has a good knowledge on how to operate a meteorological school

Description of Tasks *

■ The tasks to be undertaken by the WFK - Advisor will be:

- **Summary :** *(Describe the overall objectives of the task, why this task is needed and what the expert will doing)*
- The overall objective of the tasks of the WFA is to train meteorologists
- To advice school staff on the best way to teach students
- To advice the school on the meteorological equipment for practical studies

■ Main duty of WFK - Advisor *(Please mark all that apply and type in detail)*

- ☒ Teaching
- ☒ Technical support
 - To provide technical advisories and exchange of experiences
- ☒ Training of local staff
 - To develop skills in teaching meteorology

Expected Results/Output

■ Expected results/output of the tasks by the WFK - Advisor include:

- Well trained students in the field of meteorology
- Enhanced capacity of local teachers
- A list of meteorological equipment for the school identified

Required(Preferred) qualifications of WFK - Advisor

(List the minimum essential qualifications required for the experts to successfully carry out this task)



Job Description



(List the minimum essential qualifications required for the experts to successfully carry out this task)

■ Gender

- ☐ Male ☐ Female ☒ No preference

■ Educational Background

- (eg. Bachelors Degree in Agricultural Economics)
 - Master's degree or equivalent in meteorology,
 - * Similar or other educational background will be fine if the selected expert has an ability to do the requested tasks
- ☒ Yes ☐ No

■ Required Work Experience (Specify work experience required for the experts)

- At least, 5 years of work experience in relevant area
 - * Similar or related work experience will be fine if the selected expert has an ability to do the requested tasks
- ☐ Yes ☒ No

■ Language : English

(Official business language will be English. If your organization requires the use of other languages, please provide reasons)

- Reasons :

■ Other Requirements (Identify desired skills or qualities for the task)

- Excellent inter-personal and communication skills
- Knowledge of French is an advantage, but not a prerequisite

Description of the Workplace

■ Location of the workplace

- 3 Km from the capital city
- 1/2 hours by car (transportation)

■ Information on the co-worker who will work closely with the WFK-Advisor

- Full Name (Mr./Ms.) :
 - Position/Work area : Director of Cameroon meteorology
 - Tel/E-mail : 00237694548173
 - English Language Skill :
- ☐ Basic ☒ Intermediate ☐ Advanced

■ Administrative and

Items

Available

Not available



Job Description



for the WFK-Advisor <i>(Please mark on the box)</i>	Others	<input checked="" type="checkbox"/> PC <input type="checkbox"/> Printer <input checked="" type="checkbox"/> Internet access <input type="checkbox"/> Phone <input type="checkbox"/> Others()
■ Other information that may help the WFK-Advisor adapt to the local environment <i>(Living conditions, weather, allowance, etc.)</i>		

* Once the experts are selected based on your request, you are required to cooperate with the Korean implementing agencies by providing the necessary administrative procedures such as visa, acceptance letter, etc. Without your cooperation, expert dispatching will not be available and/or will be cancelled. Thank you for your cooperation.

03 JAN 2017

(Date of filling out the form)

(Name of the person in charge)

(Position of the person)

Signature with official stamp

