

<Attachment>

JOB DESCRIPTION and DUTIES of WFK

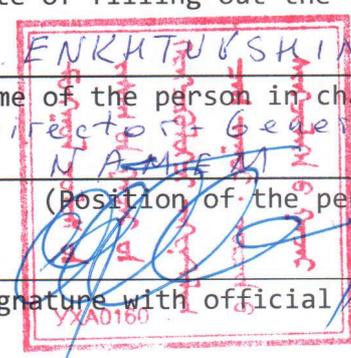
General Information	
Job Position	Consultant
Organization Requesting a WFK	<p><input type="checkbox"/> Organization Name: National Agency for Meteorology, Hydrology and Environment Monitoring of Mongolia</p> <p><input type="checkbox"/> Contact person: Mr. Sevjid Enkhtuvshin</p> <p><input type="checkbox"/> Tel/Fax/E-mail: 976-11-326611/976-11-326611/ meteoagency@magicnet.mn</p> <p><input type="checkbox"/> Brief statement about the organization: National Authority to provide hydro-meteorological services for prevention and mitigation of disasters caused by weather, and promotion of industry and welfare</p>
Time of the WFK's Arrival (Starting Date)	Duration of Activity
1 September 2010	(12) months
Objectives	
<p><input type="checkbox"/> The overall objectives of the tasks by the WFK are:</p> <ul style="list-style-type: none">- To promote decision-making of NAMEM to develop new systems for the modernization of observation networks and forecasting systems.- To lay a foundation to promote a sustainable development environment, which will enable NAMEM to continue establishing and developing observation, information and communication, and forecast systems for modernization of its services	
Description of Work -Tasks	
<p><input type="checkbox"/> The tasks to be undertaken by the WFK will be:</p> <ul style="list-style-type: none">- To provide NAMEM with information about best practices of the Korea Meteorological Administration (KMA) obtained in the course of modernizing its services, in particular on providing consultations on aviation meteorological services and establishment of observational networks and forecasting systems for early detection and forecast of severe weather	

Duties, Responsibilities and Expected Achievements			
<p><input checked="" type="checkbox"/> The responsibilities of the tasks by the WFK are:</p> <ul style="list-style-type: none"> - To provide personal and KMA's experiences supporting NAMEM's decision-making for modernization activities - To collect and provide information about related techniques and companies in the implementation of new projects <p><input checked="" type="checkbox"/> Expected results of the tasks by the WFK include:</p> <ul style="list-style-type: none"> - Evidence-based new policies for modernization of NAMEM - Facilitation of new activities for modernization of NAMEM, including expansion of observational networks, improvement of availability of observational data applicable to numerical weather prediction system of NAMEM, and enhancement of weather forecast skills 			
Description of the Workplace (Please mark the appropriate box)			
<input checked="" type="checkbox"/> Location of the workplace	Ulaanbaatar, Mongolia		
<input checked="" type="checkbox"/> Administrative and financial arrangements to be provided by your organization for the WFK	Items	Available	Not available
	Housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Internet access	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Other information that may help the WFK adapt to the local environment			

6 June 2010
 (Date of filling out the form)

S. ENKHTUVSHIN
 (Name of the person in charge)
 Director General

NAMEM
 (Position of the person)


 Signature with official stamp